

**LOCAL COMMUNITY-BASED PROBATION AND PRETRIAL SERVICES**  
**GRANT APPLICATION CHECKLIST**

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Does the application contain all sections (A-G) in order? Yes ☐ No ☐

Has the Application Face Sheet (Section A) been signed by the city manager or county executive? Yes ☐ No ☐

Is the Supplemental Information (Section B) included and complete? Yes ☐ No ☐

Does the Project Description (Section C) of the Grant Application contain the following in order as specified:

- Project Summary(s) no more than 3 pages each? Yes ☐ No ☐
  - Community-based probation Yes ☐ No ☐
  - Pretrial Services Yes ☐ No ☐
  - Public Inebriate Center Yes ☐ No ☐
- FY2005:
  - Community-based probation Program Targets Yes ☐ No ☐
  - Pretrial Services Program Targets Yes ☐ No ☐
  - Public Inebriate Diversion Goals & Objectives Yes ☐ No ☐
- FY2006:
  - Community-based probation Program Targets Yes ☐ No ☐
  - Pretrial Services Program Targets Yes ☐ No ☐
  - Public Inebriate Diversion Goals & Objectives Yes ☐ No ☐

Are separate Program Budgets for FY2005 included? Yes ☐ No ☐

Are the Program Budgets (Section D) thoroughly justified? Yes ☐ No ☐

Is the amount equal to or less than the FY2004 award? Yes ☐ No ☐

Has a letter of support (Section E) been obtained from the CCJB? Yes ☐ No ☐

Are the revised Transfer SOPs included (Section F)? Yes ☐ No ☐

Did you emailed an electronic version of the SOPs? Yes ☐ No ☐

Does the application meet all requirements listed in the "How to Apply" section? Yes ☐ No ☐

**Submit an original and three (3) copies (4 total) of the completed Grant Application to DCJS postmarked no later than Friday, April 2, 2004.**

***Late and/or faxed applications will not be accepted and funding will not be continued.***